

One Tree Hill College

Group Annual Report for the year ended 31 December 2018

Ministry Number:	85
Principal:	Nicholas Coughlan
School Address:	421-452 Great South Road, Penrose 1061
School Postal Address:	PO Box 17 471, Greenlane 1546
School Phone:	09 579 5049
School Email:	office@onetreehillcollege.school.nz
Service Provider:	Edtech Financial Services Ltd

One Tree Hill College

Members of the Board of Trustees

For the year ended 31 December 2018

Name	Position	How position on Board gained	Occupation	Term expired/expires
Follows, Darryl	Chairperson	Elected June 2016	Associate Director	June 2019
Anderson, Derek	Parent Rep	Elected June 2016	Plant Process Manager	June 2019
Dyck, Dagmar	Parent Rep	Co-opted Sept 2016	Teacher	June 2019
Guptill, Max	Deputy Chair	Elected June 2016	Community Pastor/Youth Worker	June 2019
Crawford, Ann	Staff Rep	Elected March 2018	Teacher	June 2019
Leadbetter, Mark	Parent Rep	Elected June 2016	Chartered Accountant	June 2019
McKnight, Rob	Parent Rep	Elected June 2016	Ferry Captain	June 2019
Hughes, Desiree	Staff Rep	Elected June 2016	Whanau Leader	Resigned Feb 2018
Buliruarua, Bai	Student Rep	Elected Sept 2017	Student	September 19
Barnard, Judi	Student Rep	Elected Sept 2018	Student	September 19

One Tree Hill College

Group Annual Report

For the year ended 31 December 2018

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One Tree Hill College
Statement of Responsibility
For the year ended 31 December 2018

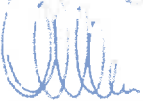
The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these consolidated financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the consolidated annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.


The School's 2018 consolidated financial statements are authorised for issue by the Board.

Dorothy Fellows
Full Name of Board Chairperson


Signature of Board Chairperson

29/5/19
Date:

NICK COUGHLAN
Full Name of Principal


Signature of Principal

29/5/19
Date:

One Tree Hill College

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

	Notes	2018 Actual \$	School 2018 Budget (Unaudited) \$	2017 Actual \$	2018 Actual \$	Group 2018 Budget (Unaudited) \$	2017 Actual \$
Revenue							
Government Grants	2	12,221,794	11,843,152	11,618,571	12,221,794	11,843,152	11,618,571
Locally Raised Funds	3	1,101,705	822,837	951,782	1,117,805	822,837	986,782
Interest Earned		79,157	80,000	91,558	79,292	80,000	91,898
Gain on Sale of Property, Plant and Equipment		32,270	-	44,906	-	-	-
International Students	4	386,026	468,500	435,224	386,026	468,500	435,224
		13,820,952	13,214,489	13,142,041	13,804,917	13,214,489	13,132,475
Expenses							
Locally Raised Funds	3	204,266	125,100	69,846	204,266	125,100	69,846
International Students	4	184,085	214,900	153,233	184,085	214,900	153,233
Learning Resources	5	8,184,634	7,815,515	7,908,109	8,184,634	7,815,515	7,908,109
Administration	6	663,535	771,400	664,312	663,579	771,400	664,356
Finance Costs		42,030	53,000	2,548	42,030	53,000	2,548
Property	7	4,163,612	4,101,495	4,085,638	4,163,612	4,101,495	4,085,638
Depreciation	8	322,951	210,000	208,159	322,951	210,000	208,159
Loss on Disposal of Property, Plant and Equipment		2,563	-	3,099	2,563	-	3,099
		13,767,676	13,291,410	13,094,944	13,767,720	13,291,410	13,094,988
Net Surplus / (Deficit)		53,276	(76,921)	47,097	37,197	(76,921)	37,487
Other Comprehensive Revenue and Expenses		-	-	-	-	-	-
Total Comprehensive Revenue and Expense for the Year		53,276	(76,921)	47,097	37,197	(76,921)	37,487
Attributable to:							
Board of the School		53,276	(76,921)	47,097	37,197	(76,921)	37,487
		53,276	(76,921)	47,097	37,197	(76,921)	37,487

The above Consolidated Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.



One Tree Hill College

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2018

	2018 Actual \$	School 2018 Budget (Unaudited) \$	2017 Actual \$	2018 Actual \$	Group 2018 Budget (Unaudited) \$	2017 Actual \$
Balance at 1 January	2,227,163	2,227,163	2,180,066	2,284,539	2,227,163	2,247,052
Total comprehensive revenue and expense for the year	53,276	(76,921)	47,097	37,197	(76,921)	37,487
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	23,167	-	-	23,167	-	-
Equity at 31 December	2,303,606	2,150,242	2,227,163	2,344,903	2,150,242	2,284,539
Retained Earnings	2,303,606	2,150,242	2,227,163	2,344,903	2,150,242	2,284,539
Equity at 31 December	2,303,606	2,150,242	2,227,163	2,344,903	2,150,242	2,284,539

The above Consolidated Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.



One Tree Hill College

Statement of Financial Position

As at 31 December 2018

	Notes	2018 Actual \$	School 2018 Budget (Unaudited) \$	2017 Actual \$	2018 Actual \$	Group 2018 Budget (Unaudited) \$	2017 Actual \$
Current Assets							
Cash and Cash Equivalents	9	780,301	1,859,234	126,490	780,345	1,859,234	155,937
Accounts Receivable	10	511,867	442,000	450,036	511,867	442,000	450,036
GST Receivable		99,938	65,000	62,886	100,669	65,000	62,893
Prepayments		15,055	50,000	172,613	15,055	50,000	172,613
Investments	11	1,195,858	-	1,959,529	1,195,858	-	1,959,529
		<u>2,603,019</u>	<u>2,416,234</u>	<u>2,771,554</u>	<u>2,603,794</u>	<u>2,416,234</u>	<u>2,801,008</u>
Current Liabilities							
Accounts Payable	13	850,936	860,000	894,451	850,936	860,000	894,451
Revenue Received in Advance	14	602,862	550,000	606,447	602,862	550,000	606,447
Provision for Cyclical Maintenance	15	128,126	140,400	121,500	128,126	140,400	121,500
Finance Lease Liability - Current Portion	16	171,221	123,029	135,369	171,221	123,029	135,369
		<u>1,753,145</u>	<u>1,673,429</u>	<u>1,757,767</u>	<u>1,753,145</u>	<u>1,673,429</u>	<u>1,757,767</u>
Working Capital Surplus/(Deficit)		849,874	742,805	1,013,787	850,649	742,805	1,043,241
Non-current Assets							
Property, Plant and Equipment	12	1,897,028	1,818,206	1,589,206	1,937,550	1,818,206	1,617,128
		<u>1,897,028</u>	<u>1,818,206</u>	<u>1,589,206</u>	<u>1,937,550</u>	<u>1,818,206</u>	<u>1,617,128</u>
Non-current Liabilities							
Provision for Cyclical Maintenance	15	309,102	310,769	252,801	309,102	310,769	252,801
Finance Lease Liability	16	134,194	100,000	123,029	134,194	100,000	123,029
		<u>443,296</u>	<u>410,769</u>	<u>375,830</u>	<u>443,296</u>	<u>410,769</u>	<u>375,830</u>
Net Assets		<u>2,303,606</u>	<u>2,150,242</u>	<u>2,227,163</u>	<u>2,344,903</u>	<u>2,150,242</u>	<u>2,284,539</u>
Attributable to:							
Board of the School		2,303,606	2,150,242	2,227,163	2,344,903	2,150,242	2,284,539
Total Equity		<u>2,303,606</u>	<u>2,150,242</u>	<u>2,227,163</u>	<u>2,344,903</u>	<u>2,150,242</u>	<u>2,284,539</u>

The above Consolidated Statement of Financial Position should be read in conjunction with the accompanying notes.



One Tree Hill College

Statement of Cash Flows

For the year ended 31 December 2018

Note	2018 Actual \$	School 2018 Budget (Unaudited) \$	2017 Actual \$	2018 Actual \$	Group 2018 Budget (Unaudited) \$	2017 Actual \$
Cash flows from Operating Activities						
Government Grants	2,757,988	2,725,775	2,566,332	2,757,988	2,725,775	2,566,332
Locally Raised Funds	1,124,481	1,162,202	1,309,014	1,140,581	1,162,202	1,344,014
International Students	356,288	568,500	577,929	356,288	568,500	577,929
Goods and Services Tax (net)	(37,052)	(47,000)	(44,580)	(37,776)	(47,000)	(44,587)
Payments to Employees	(1,616,306)	(1,332,430)	(1,323,780)	(1,616,306)	(1,332,430)	(1,323,780)
Payments to Suppliers	(2,024,233)	(2,636,034)	(2,675,795)	(2,024,277)	(2,636,034)	(2,675,839)
Interest Paid	(42,030)	(53,000)	(2,548)	(42,030)	(53,000)	(2,548)
Interest Received	83,703	70,000	90,243	83,838	70,000	90,583
Net cash from / (to) the Operating Activities	602,839	458,013	496,815	618,306	458,013	532,104
Cash flows from Investing Activities						
Proceeds from Sale of PPE (and Intangibles)	39,285	(7,655)	41,809	(2,564)	(7,655)	(3,098)
Purchase of PPE (and intangibles)	(387,243)	(523,753)	(452,072)	(390,264)	(523,753)	(459,338)
Sale/(Purchase) of Investments	763,671	-	418,048	763,671	-	418,048
Net cash from / (to) the Investing Activities	233,896	(531,408)	7,785	189,026	(531,408)	(44,388)
Cash flows from Financing Activities						
Furniture and Equipment Grant	23,167	-	-	23,167	-	-
Finance Lease Payments	(206,091)	91,366	(105,048)	(206,091)	91,366	(105,048)
Loans Received/ (Repayment of Loans)	-	(63,552)	(67,452)	-	(63,552)	(67,452)
Funds Administered on Behalf of Third Parties	-	-	(279,474)	-	-	(279,474)
Net cash from Financing Activities	(182,924)	27,814	(451,974)	(182,924)	27,814	(451,974)
Net increase/(decrease) in cash and cash equivalents	653,811	(45,581)	52,626	624,408	(45,581)	35,742
Cash and cash equivalents at the beginning of the year	9 126,490	1,904,815	73,864	155,937	1,904,815	120,195
Cash and cash equivalents at the end of the year	9 780,301	1,859,234	126,490	780,345	1,859,234	155,937

The Consolidated Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.



One Tree Hill College

Notes to the Financial Statements

For the year ended 31 December 2018

1. Statement of Accounting Policies

Reporting Entity

One Tree Hill College (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The One Tree Hill College Group (the Group) consists of One Tree Hill College (the School) and its controlled entity, One Tree Hill College Art Trust (the Trust).

Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The consolidated financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Basis of Consolidation

The group financial statements are prepared by adding together like items of assets, liabilities, equity, revenue, expenses, and cash flows of entities in the group on a line-by-line basis. All intra-group balances, transactions, revenue and expenses are eliminated on consolidation.

Details of investment in subsidiaries are set out in Note 26.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The consolidated financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The Group is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

Controlled Entity

The consolidated financial statements incorporate the assets and liabilities of all controlled entities of the School as at 31 December 2018 and the results of all controlled entities for the year then ended. The School and its controlled entities together are referred to in these financial statements as the Group or consolidated entity.

Controlled entities are all those entities (including special purpose entities) over which the Group has power to govern the financial and operating policies. The existence and effect of potential voting rights that are currently exercisable or convertible are considered when accessing whether the School controls the entity.

Controlled entities which form part of the Group are consolidated from the date on which control is transferred to the School. These are de-consolidated from the date that control ceases. The School has consolidated The One Tree Hill College Art Trust which it controls. Further information regarding this entity can be found in note 26.

Inter-entity transactions, balances and unrealised gains on transactions between group entities are eliminated. Unrealised losses are also eliminated. Accounting policies have been changed where necessary to ensure consistency with the policies adopted by the Group.

PBE Accounting Standards Reduced Disclosure Regime

The Group qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The consolidated financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These consolidated financial statements are presented in New Zealand dollars, rounded to the nearest dollar.



One Tree Hill College

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Specific Accounting Policies

The accounting policies used in the preparation of these consolidated financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of consolidated financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The Group reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The Group believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The Group reviews the details of lease agreements at the end of each reporting date. The Group believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

Consolidation of entities

The Group consolidates entities based on whether the School has established control of the subsidiary. The subsidiaries which are controlled are disclosed at note 26.

Government Grants

The Group receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the Group has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the Group has the rights to the funding in the salary period they relate to. The grants are not received in cash by the Group and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the Group uses the land and buildings. These are not received in cash by the Group as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the Group has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the Group.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.



One Tree Hill College

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Use of Land and Buildings Expense

The property from which the Group operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The Group's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

Operating Lease Payments

Payments made under operating leases are recognised in the Consolidated Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

Accounts Receivable

Accounts Receivable represents items that the Group has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the Group realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the Group will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the Group may incur on sale or other disposal.

The Group has met the requirements under Schedule 6 Section 28 of the Education Act 1989 in relation to the acquisition of investment securities.

Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these consolidated financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Consolidated Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Consolidated Statement of Comprehensive Revenue and Expense.



One Tree Hill College

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Leased Assets

Leases where the Group assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Consolidated Statement of Financial Position and leased assets are depreciated over the period the Group is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Consolidated Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings - School	10 years
Building improvements to Crown owned assets	10 years
Furniture and equipment	10-15 years
Information and communication technology	5-10 years
Motor vehicles	10 years
Art Prints	Nil
Leased assets held under a Finance Lease	4 years
Library resources	12.5% Diminishing value

Impairment of property, plant, and equipment and intangible assets

The Group does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the Group prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.



One Tree Hill College

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

Revenue Received in Advance

Revenue received in advance relates to fees received from international students, homestay students and other activities funds received where there are unfulfilled obligations for the Group to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The Group holds sufficient funds to enable the refund of unearned fees in relation to the above revenue received in advance, should the Group be unable to provide the services to which they relate.

Funds Held in Trust

Funds are held in trust where they have been received by the Group for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Consolidated Statement of Revenue and Expense. The Group holds sufficient funds to enable the funds to be used for their intended purpose at any time.

Provision for Cyclical Maintenance

The property from which the Group operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the Group site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

Financial Assets and Liabilities

The Group's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The Group's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

Goods and Services Tax (GST)

The consolidated financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the Consolidated Statement of Cash Flows.

Commitments and contingencies are disclosed exclusive of GST.

Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Consolidated Statement of Comprehensive Revenue and Expense.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

2 Government Grants

	School			Group		
	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Operational grants	2,560,572	2,475,158	2,436,807	2,560,572	2,475,158	2,436,807
Teachers' salaries grants	5,963,262	5,730,578	5,618,214	5,963,262	5,730,578	5,618,214
Use of Land and Buildings grants	3,344,140	3,372,799	3,212,190	3,344,140	3,372,799	3,212,190
Other MoE Grants	287,420	197,617	277,836	287,420	197,617	277,836
Other government grants	66,400	67,000	73,524	66,400	67,000	73,524
	<u>12,221,794</u>	<u>11,843,152</u>	<u>11,618,571</u>	<u>12,221,794</u>	<u>11,843,152</u>	<u>11,618,571</u>

3 Locally Raised Funds

Local funds raised within the School's community are made up of:

	School			Group		
	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Revenue						
Donations	223,621	198,000	179,493	239,721	198,000	214,493
Fundraising	48,365	53,000	54,362	48,365	53,000	54,362
Other Revenue	189,552	119,000	150,319	189,552	119,000	150,319
Overseas Travel	156,703	-	-	156,703	-	-
Trading	145,345	145,000	137,230	145,345	145,000	137,230
Activities	338,119	307,837	430,378	338,119	307,837	430,378
	<u>1,101,705</u>	<u>822,837</u>	<u>951,782</u>	<u>1,117,805</u>	<u>822,837</u>	<u>986,782</u>
Expenses						
Trading	25,893	5,000	35,348	25,893	5,000	35,348
Fundraising (costs of raising funds)	11,602	8,100	34,498	11,602	8,100	34,498
Overseas Travel	137,876	-	-	137,876	-	-
Other Locally Raised Funds Expenditure	28,895	112,000	-	28,895	112,000	-
	<u>204,266</u>	<u>125,100</u>	<u>69,846</u>	<u>204,266</u>	<u>125,100</u>	<u>69,846</u>

Surplus for the year Locally Raised Funds

	<u>897,439</u>	<u>697,737</u>	<u>881,936</u>	<u>913,539</u>	<u>697,737</u>	<u>916,936</u>
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Overseas Travel

There was an overseas trip to the USA during the year for Geography, History, Tourism, Business Studies, Design and Visual Communication students. The trip cost \$137,876 and was fully funded by the students and fund raising of \$156,703. (2017: Nil)

4 International Student Revenue and Expenses

	School			Group		
	2018 Actual Number	2018 Budget (Unaudited) Number	2017 Actual Number	2018 Actual Number	2018 Budget (Unaudited) Number	2017 Actual Number
International Student Roll	47	0	32	47	0	32
	<u>47</u>	<u>0</u>	<u>32</u>	<u>47</u>	<u>0</u>	<u>32</u>
	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Revenue						
International student fees	386,026	468,500	435,224	386,026	468,500	435,224
Expenses						
Advertising	34,659	25,000	16,538	34,659	25,000	16,538
Commissions	12,748	30,000	18,888	12,748	30,000	18,888
International student levy	11,593	14,500	5,844	11,593	14,500	5,844
Employee Benefit - Salaries	121,312	140,000	107,041	121,312	140,000	107,041
Other Expenses	3,773	5,400	4,922	3,773	5,400	4,922
	<u>184,085</u>	<u>214,900</u>	<u>153,233</u>	<u>184,085</u>	<u>214,900</u>	<u>153,233</u>
Surplus for the year International Students'	<u>201,941</u>	<u>253,600</u>	<u>281,991</u>	<u>201,941</u>	<u>253,600</u>	<u>281,991</u>

Overseas Travel

Included in Advertising expenses above is an overseas trip for international student marketing and promotion that cost \$18,658. (2017: \$1,735)



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

5 Learning Resources

	School			Group		
	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Curricular	512,381	599,737	529,220	512,381	599,737	529,220
Information and communication technology	86,670	146,000	208,599	86,670	146,000	208,599
Extra-curricular activities	504,708	421,700	576,001	504,708	421,700	576,001
Library resources	6,500	9,000	6,122	6,500	9,000	6,122
Employee benefits - salaries	7,023,563	6,585,078	6,537,658	7,023,563	6,585,078	6,537,658
Staff development	50,812	54,000	50,509	50,812	54,000	50,509
	8,184,634	7,815,515	7,908,109	8,184,634	7,815,515	7,908,109

6 Administration

	School			Group		
	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Audit Fee	14,098	11,000	10,500	14,098	11,000	10,500
Board of Trustees Fees	1,977	5,000	7,120	1,977	5,000	7,120
Board of Trustees Expenses	7,713	9,600	10,073	7,713	9,600	10,073
Communication	21,698	30,000	28,553	21,698	30,000	28,553
Consumables	57,236	113,100	31,050	57,236	113,100	31,050
Operating Lease	92,818	106,000	155,236	92,818	106,000	155,236
Postage	14,616	6,000	8,614	14,616	6,000	8,614
Other	66,682	107,700	69,362	66,726	107,700	69,406
Employee Benefits - Salaries	342,904	339,000	300,646	342,904	339,000	300,646
Insurance	27,595	28,000	26,760	27,595	28,000	26,760
Service Providers, Contractors and Consultancy	16,198	16,000	16,398	16,198	16,000	16,398
	663,535	771,400	664,312	663,579	771,400	664,356

7 Property

	School			Group		
	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Caretaking and Cleaning Consumables	25,245	39,000	20,547	25,245	39,000	20,547
Consultancy and Contract Services	149,242	138,000	123,843	149,242	138,000	123,843
Cyclical Maintenance Provision	128,258	106,868	127,719	128,258	106,868	127,719
Grounds	23,821	35,000	21,072	23,821	35,000	21,072
Heat, Light and Water	98,705	99,000	96,595	98,705	99,000	96,595
Repairs and Maintenance	208,987	151,898	365,739	208,987	151,898	365,739
Use of Land and Buildings	3,344,140	3,372,799	3,212,190	3,344,140	3,372,799	3,212,190
Employee Benefits - Salaries	185,214	158,930	117,933	185,214	158,930	117,933
	4,163,612	4,101,495	4,085,638	4,163,612	4,101,495	4,085,638

The use of land and buildings figure represents 8% of the Group's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8 Depreciation of Property, Plant and Equipment

	School			Group		
	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Buildings - School	44,305	52,015	16,060	44,305	52,015	16,060
Furniture and Equipment	64,183	55,605	72,180	64,183	55,605	72,180
Information and Communication Technology	59,145	46,330	64,639	59,145	46,330	64,639
Motor Vehicles	11,429	7,655	10,084	11,429	7,655	10,084
Leased Assets	138,174	47,455	39,481	138,174	47,455	39,481
Library Resources	5,715	940	5,715	5,715	940	5,715
	322,951	210,000	208,159	322,951	210,000	208,159



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

9 Cash and Cash Equivalents

	School			Group		
	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Cash on Hand	400	400	400	400	400	400
Bank Current Account	275,777	58,834	126,090	275,821	58,834	155,537
Short-term Bank Deposits	504,124	1,800,000	-	504,124	1,800,000	-
Net cash and cash equivalents and bank overdraft	<u>780,301</u>	<u>1,859,234</u>	<u>126,490</u>	<u>780,345</u>	<u>1,859,234</u>	<u>155,937</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$780,345 Cash and Cash Equivalents, \$Nil is held by the School on behalf of the Ministry of Education.

10 Accounts Receivable

	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Receivables	21,150	18,000	17,773	21,150	18,000	17,773
Receivables from the Ministry of Education	42,950	14,000	14,179	42,950	14,000	14,179
Interest Receivable	10,170	10,000	14,716	10,170	10,000	14,716
Teacher Salaries Grant Receivable	437,597	400,000	403,368	437,597	400,000	403,368
	<u>511,867</u>	<u>442,000</u>	<u>450,036</u>	<u>511,867</u>	<u>442,000</u>	<u>450,036</u>
Receivables from Exchange Transactions	31,320	28,000	32,489	31,320	28,000	32,489
Receivables from Non-Exchange Transactions	480,547	414,000	417,547	480,547	414,000	417,547
	<u>511,867</u>	<u>442,000</u>	<u>450,036</u>	<u>511,867</u>	<u>442,000</u>	<u>450,036</u>

11 Investments

The School's investment activities are classified as follows:

	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Current Asset						
Short-term Bank Deposits	1,195,858	-	1,959,529	1,195,858	-	1,959,529

The carrying value of short term deposits less than 12 months approximates their fair value at 31 December 2018.



One Tree Hill College
Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

School

12 Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2018	\$	\$	\$	\$	\$	\$
Buildings	416,192	16,190	-	-	(44,305)	388,077
Furniture and Equipment	462,099	253,657	-	-	(64,183)	651,573
Information and Communication Technology	149,672	85,684	-	-	(59,145)	176,211
Motor Vehicles	63,915	13,696	-	-	(11,429)	66,182
Art Prints	272,387	-	(7,730)	-	-	264,657
Leased Assets	184,936	253,108	-	-	(138,174)	299,870
Library Resources	40,005	18,731	(2,563)	-	(5,715)	50,458
Balance at 31 December 2018	1,589,206	641,066	(10,293)	-	(322,951)	1,897,028

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2018	\$	\$	\$
Buildings	849,823	(461,746)	388,077
Furniture and Equipment	1,736,049	(1,084,476)	651,573
Information and Communication Technology	665,166	(488,955)	176,211
Motor Vehicles	142,664	(76,482)	66,182
Art Prints	264,657	-	264,657
Leased Assets	483,653	(183,783)	299,870
Library Resources	140,708	(90,250)	50,458
Balance at 31 December 2018	4,282,720	(2,385,692)	1,897,028

The net carrying value of equipment held under a finance lease is \$299,870. (2017: \$184,936)

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Land	-	-	-	-	-	-
Buildings	-	432,252	-	-	(16,060)	416,192
Furniture and Equipment	391,610	162,669	(20,000)	-	(72,180)	462,099
Information and Communication Technology	107,201	107,110	-	-	(64,639)	149,672
Motor Vehicles	72,042	1,957	-	-	(10,084)	63,915
Art Prints	259,655	20,000	(7,268)	-	-	272,387
Leased Assets	71,921	152,496	-	-	(39,481)	184,936
Library Resources	37,797	11,022	(3,099)	-	(5,715)	40,005
Balance at 31 December 2017	940,226	887,506	(30,367)	-	(208,159)	1,589,206

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Buildings	833,632	(417,440)	416,192
Furniture and Equipment	1,482,391	(1,020,292)	462,099
Information and Communication Technology	579,482	(429,810)	149,672
Motor Vehicles	128,969	(65,054)	63,915
Art Print	272,387	-	272,387
Leased Assets	230,545	(45,609)	184,936
Library Resources	130,327	(90,322)	40,005
Balance at 31 December 2017	3,657,733	(2,068,527)	1,589,206



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Group

Property, Plant and Equipment

2018	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Buildings	416,192	16,190	-	-	(44,305)	388,077
Furniture and Equipment	482,755	253,657	-	-	(64,183)	672,229
Information and Communication Technology	149,672	85,684	-	-	(59,145)	176,211
Motor Vehicles	63,915	13,696	-	-	(11,429)	66,182
Art Print	279,653	12,600	(7,730)	-	-	284,523
Leased Assets	184,936	253,108	-	-	(138,174)	299,870
Library Resources	40,005	18,731	(2,563)	-	(5,715)	50,458
Balance at 31 December 2018	1,617,128	653,666	(10,293)	-	(322,951)	1,937,550

2018	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Buildings	849,823	(461,746)	388,077
Furniture and Equipment	1,756,705	(1,084,476)	672,229
Information and Communication Technology	665,166	(488,955)	176,211
Motor Vehicles	142,664	(76,482)	66,182
Art Print	284,523	-	284,523
Leased Assets	483,653	(183,783)	299,870
Library Resources	140,708	(90,250)	50,458
Balance at 31 December 2018	4,323,242	(2,385,692)	1,937,550

The net carrying value of equipment held under a finance lease is \$299,870. (2017: \$184,936)

2017	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Buildings	-	432,252	-	-	(16,060)	416,192
Furniture and Equipment	412,266	162,669	(20,000)	-	(72,180)	482,755
Information and Communication Technology	107,201	107,110	-	-	(64,639)	149,672
Motor Vehicles	72,042	1,957	-	-	(10,084)	63,915
Art Print	266,921	20,000	(7,268)	-	-	279,653
Leased Assets	71,921	152,496	-	-	(39,481)	184,936
Library Resources	37,797	11,022	(3,099)	-	(5,715)	40,005
Balance at 31 December 2017	968,148	887,506	(30,367)	-	(208,159)	1,617,128

2017	Cost or \$	Accumulated \$	Net Book Value \$
Buildings	833,632	(417,440)	416,192
Furniture and Equipment	1,503,047	(1,020,292)	482,755
Information and Communication Technology	579,482	(429,810)	149,672
Motor Vehicles	128,969	(65,054)	63,915
Art Print	279,653	-	279,653
Leased Assets	230,545	(45,609)	184,936
Library Resources	130,327	(90,322)	40,005
Balance at 31 December 2017	3,685,655	(2,068,527)	1,617,128



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

13 Accounts Payable

	School			Group		
	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Operating creditors	251,201	300,000	274,234	251,201	300,000	274,234
Accruals	8,184	-	28,687	8,184	-	28,687
Banking staffing overuse	72,078	100,000	127,633	72,078	100,000	127,633
Employee Entitlements - salaries	442,839	400,000	403,368	442,839	400,000	403,368
Employee Entitlements - leave accrual	76,634	60,000	60,529	76,634	60,000	60,529
	<u>850,936</u>	<u>860,000</u>	<u>894,451</u>	<u>850,936</u>	<u>860,000</u>	<u>894,451</u>
Payables for Exchange Transactions	850,936	860,000	894,451	850,936	860,000	894,451
	<u>850,936</u>	<u>860,000</u>	<u>894,451</u>	<u>850,936</u>	<u>860,000</u>	<u>894,451</u>

The carrying value of payables approximates their fair value.

14 Revenue Received in Advance

	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
International Student Fees	179,076	200,000	208,814	179,076	200,000	208,814
Other	423,786	350,000	397,633	423,786	350,000	397,633
	<u>602,862</u>	<u>550,000</u>	<u>606,447</u>	<u>602,862</u>	<u>550,000</u>	<u>606,447</u>

15 Provision for Cyclical Maintenance

	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
Provision at the Start of the Year	374,301	374,301	276,300	374,301	374,301	276,300
Increase to the Provision During the Year	128,258	106,868	127,719	128,258	106,868	127,719
Use of the Provision During the Year	(65,331)	(30,000)	(29,718)	(65,331)	(30,000)	(29,718)
Provision at the End of the Year	<u>437,228</u>	<u>451,169</u>	<u>374,301</u>	<u>437,228</u>	<u>451,169</u>	<u>374,301</u>
Cyclical Maintenance - Current	128,126	140,400	121,500	128,126	140,400	121,500
Cyclical Maintenance - Term	309,102	310,769	252,801	309,102	310,769	252,801
	<u>437,228</u>	<u>451,169</u>	<u>374,301</u>	<u>437,228</u>	<u>451,169</u>	<u>374,301</u>

16 Finance Lease Liability

The school has entered into a number of finance lease agreements for laptops, photocopiers, computer equipment and a vehicle
Minimum lease payments payable: (Including interest portion)

	2018 Actual	2018 Budget (Unaudited)	2017 Actual	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$	\$	\$	\$
No Later than One Year	194,223	123,029	135,369	194,223	123,029	135,369
Later than One Year and no Later than Five Years	143,023	100,000	123,029	143,023	100,000	123,029
	<u>337,246</u>	<u>223,029</u>	<u>258,398</u>	<u>337,246</u>	<u>223,029</u>	<u>258,398</u>



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

School and Group

17 Funds Held for Capital Works Projects

During the year the school received and applied funding from the Ministry of Education for the following capital works projects:

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Dance/Drama	<i>Completed</i>	-	27,000	23,481	-	3,519
Food Tech Room	<i>Completed</i>	-	600,953	622,639	14,179	(35,865)
Tawa/Kowhai Roof	<i>In progress</i>	-	-	10,604	-	(10,604)
Totals		-	627,953	656,724	14,179	(42,950)

Represented by:

Funds Due from the Ministry of Education

42,950

42,950

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
New Joinery	<i>Completed</i>	(826)	-	-	(826)	-
Dance/Drama	<i>Completed</i>	223,665	-	-	223,665	-
Food Tech Room	<i>In Progress</i>	-	-	14,179	(14,179)	-
Totals		222,839	-	14,179	208,660	-

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

18 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19 Remuneration

Key management personnel compensation (School and Group)

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
<i>Board Members - School</i>		
Remuneration	1,977	7,120
Full-time equivalent members	0.18	0.18
<i>Leadership Team</i>		
Remuneration	707,082	609,248
Full-time equivalent members	6.00	5.00
Total key management personnel remuneration	709,059	616,368
Total full-time equivalent personnel	6.18	5.18

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	180 - 190	170-180
Benefits and Other Emoluments	4 - 5	4-5
Termination Benefits		

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
110-120	1	-
100-110	4	5
	5	5

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20 Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

School and Group	2018 Actual	2017 Actual
Total		
Number of People		

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

21 Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2018.

(Contingent liabilities and assets as at 31 December 2017: nil)

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

22 Commitments

(a) Capital Commitments

The Board considers there to be no contractual commitments at the above date other than those disclosed in the preceding financial statements and detailed below.

(Capital commitments as at 31 December 2017: nil)

(b) Operating Commitments (School and Group)

As at 31 December 2018 the Board has entered into the following contracts:

- Operating Leases for teacher laptops (TELA) entered into before 2016 and not classified to finance leases as immaterial

No later than One Year

Later than One Year and No Later than Five Years

2018 Actual	2017 Actual
\$ -	\$ 15,258
-	-
-	15,258

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

23 Managing Capital

The Group's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The Group does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables	2018	2018	2017	2018	2018	2017
	Actual	Budget (Unaudited)	Actual	Actual	Budget (Unaudited)	Actual
	\$	\$	\$	\$	\$	\$
Cash and Cash Equivalents	780,301	1,859,234	126,490	780,345	1,859,234	155,937
Receivables	511,867	442,000	450,036	511,867	442,000	450,036
Investments - Term Deposits	1,195,858	-	1,959,529	1,195,858	-	1,959,529
Total Loans and Receivables	2,488,026	2,301,234	2,536,055	2,488,070	2,301,234	2,565,502
Financial liabilities measured at amortised cost						
Payables	850,936	860,000	894,451	850,936	860,000	894,451
Finance Leases	305,415	223,029	258,398	305,415	223,029	258,398
Total Financial Liabilities Measured at Amortised Cost	1,156,351	1,083,029	1,152,849	1,156,351	1,083,029	1,152,849

25 Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26 Controlled Entities

The School consolidates The One Tree Hill College Art Trust (the Trust) as it is a controlled entity as outlined in the accounting policies. The Trust was established in 2009 as part of a formal process of protecting the School's important art collection. The Trust is a registered charitable trust.

The art collection was started in 1969 by the then principal Murray Print, with the help of Wally Crossman. The collection has been added to over the years largely through gifts and donations to the School and forms an important part of the School's culture and environment with the art work on display throughout the School.

INDEPENDENT AUDITOR'S REPORT
TO THE READERS OF ONE TREE HILL COLLEGE'S
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

The Auditor-General is the auditor of One Tree Hill College (the School). The Auditor-General has appointed me, Kurt Sherlock, using the staff and resources of Crowe Horwath New Zealand Audit Partnership, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2018, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2018; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 29 May 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board of Trustees are responsible for the other information. The other information obtained at the date of our report is Members of the Board of Trustees, Analysis of Variance and Kiwisport Report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

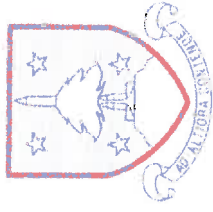
Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Kurt Sherlock
Crowe Horwath New Zealand Audit Partnership
On behalf of the Auditor-General
Auckland, New Zealand



One Tree Hill
COLLEGE

ANALYSIS OF VARIANCE 2018

ANNUAL PLAN 2018

(Section 3 of the Charter)

2018 Annual Plan

The 2018 Annual Plan identifies four major school achievement targets which are drawn from the National Priorities for Educational Achievement.

The four targets have been established as a result of consultation with the various sectors in the school community and the analysis of student achievement data.

The four targets in our Annual Plan are:

- 1 **Raising Student Achievement**
We will use data, structures, and teaching strategies effectively to raise the achievement of all students. Strategies will be put in place to ensure continuing focus on increasing the achievement of Māori and Pasifika students.
- 2 **Increasing the Effective Use of E-Learning to Enhance Teaching and Learning**
We will increase the use of ICT to enhance student engagement and academic achievement – BYOD plan.
- 3 **Implementing Positive Behaviour For Learning (PB4L)**
We will focus on creating a learning culture of excellence to increase student engagement and achievement – "STRIVE @ OTHC"
- 4 **Embedding the Maungakiekie Community of Learning (MaCoL)**
We will focus on embedding the MaCoL and strengthening links across schools to strengthen pedagogy and increase student achievement.

Strategic Area 1: Raising Student Achievement

Objective:

We will use data, structures, and teaching strategies effectively to raise the achievement of all students. Strategies will be put in place to ensure continuing focus on priority learners - increasing the achievement of Māori students, Pasifika students and students with special needs.

We chose this strategic objective because although our results are excellent, academic achievement for all students must always remain our major focus.

Baseline Data 2015 - 2018:

*2018 NCEA data is provisional

**All data has been adjusted to reflect the new NZQA reporting format introduced in 2018

	Achieved				Merit				Excellence				Pasifika Student NCEA Achievement				Māori Student NCEA Achievement			
	2015	2016	2017	2018*	2015	2016	2017	2018*	2015	2016	2017	2018*	2015	2016	2017	2018*	2015	2016	2017	2018*
Level 1	70.4	77.4	81.3	83.8	25.2	29.2	24.7	23.0	11.9	8.7	15.9	18.8	58.8	76.1	78.4	84.9	69.0	67.9	66.0	63.0
Level 2	68.5	78.3	83.2	84.0	13.1	15.1	19.1	20.2	6.6	11.9	7.4	9.8	71.6	71.8	85.0	84.4	65.7	76.9	70.2	61.0
Level 3	54.0	70.7	66.5	73.5	19.4	12.5	17.4	12.8	1.5	4.8	6.4	4.5	52.9	66.7	57.4	72.4	43.8	50.0	52.0	51.7
UE	29.0	31.3	40.2	40.3									25.5	21.7	20.6	34.5	12.5	22.7	24.0	24.1
Literacy	87.6	93.3	94.6	96.5																
Numeracy	80.1	92.9	92.9	93.4																

*2018 NCEA data is provisional

Targets:

1. We will increase the percentage of students achieving NCEA level 1 from 81.3% to 85% (national mean 74.5%)**
2. We will increase the percentage of students achieving NCEA level 2 from 83.2% to 85% (national mean 78.0%)**
3. We will increase the percentage of students achieving University Entrance from 40.2% to 50% (national mean 48.5%)**
4. We will increase the percentage of students gaining Merit and Excellence endorsements at NCEA levels 1, 2 and 3 to national means:

	Merit %					Excellence %				
	2015	2016	2017	2018 Target	2015	2016	2017	2018 Target		
Level 1	25.2	29.2	24.7	31.7	11.9	8.7	15.9	20.1		
Level 2	13.1	15.1	19.1	22.4	6.6	11.9	7.4	16.3		
Level 3	19.4	12.5	17.4	23.3	1.5	4.8	6.4	15.5		

*2018 NCEA data is provisional

**All data has been adjusted to reflect the new NZQA reporting format introduced in 2018

Strategic Area 1: Raising Student Achievement

Actions (What did we do?)	Outcomes (What happened?)	Reasons for the Variance (Why did it happen?)	Evaluation (Where to Next?)
Continued focus on engaging Māori whānau in their child's learning with the continuation of a Māori Advisory Group and representation on the Board of Trustees.	*2018 NCEA data is provisional We are tracking towards continued improvements in student achievement at NCEA L1, L2 and L3 which will all be well above national means.	A new CL Māori was appointed and then resigned at the end of the year. This created uncertainty for our senior Māori students and impacted upon their results.	Continued focus on engaging Māori families, strengthening Kapa Haka, growing student numbers in Te Reo, and appointment of a new CL Māori.
Professional Learning Groups (PLGs) running spirals of inquiry into Māori and Pasifika student achievement. Increased focus by MaCoL.	The level of achievement in UE remains the same as 2017. There will be increased results in merit endorsements in NCEA L2. There was a significant increase in excellence endorsements at L1 and L2.	There was a significant increase in Pasifika achievement in NCEA L3, however little improvement in Māori achievement across all 3 levels. This will be the focus of a spiral of inquiry into the reasons for this.	Findings from the spirals of inquiry to inform teaching practices in 2019. PLD will continue in 2019 to support our Pasifika and Māori learners.
Formal Academic Excellence Awards Ceremony, Pasifika and Māori Awards	There was a decrease of achievement in merit and excellent endorsements at L3.	Making a clear statement to students and families that academic studies are our priority and applauding success.	Continue to highlight student academic success with regular awards ceremony as students reach endorsement levels.
Greater use of data to inform students and staff of their progress and areas for focus – 'traffic lighting' and ART.	NCEA L1: will increase by approx 3% NCEA L2: will increase by approx 1% NCEA L3: will increase by approx 7% UE: stay the same Literacy: increased 2% Numeracy: increased 1% Merit: L1: will decrease by approx 1% L2: will increase by approx 1% L3: will decrease by approx 5%	Student data was used heavily to select appropriate courses for students at the appropriate level. Data was also used to track student progress, especially 'traffic lighting'.	Continue to use student data to inform teaching practice, as well as increase the amount of junior student data through the use of e-asTTle. Continued use of 'traffic lighting' for all senior students with a greater emphasis on doing this through our whānau system.
Greater tracking of all NCEA students, especially Year 11 group.		Students were offered additional learning opportunities to extend themselves to sit Scholarship. This was done outside the current curriculum timetable by	Opportunities will continue to be offered to students to sit Scholarship, but this will be more specifically targeted.

	<p>Excellence: L1: will increase by approx 3% L2: will increase by approx 2% L3: will decrease by approx 2%</p> <p>3 Scholarships were achieved in Chemistry, Statistics and Media Studies.</p>	staff.	
Identify targeted Pasifika University Entrance group.		There was no difference in UE achievement, despite very targeted tracking and considerable effort. However, many more students (22) came within 1 subject of UE.	Continued targeting and tracking of students capable of achieving UE. Even more student and family communication, beginning earlier in term 1.
Increased communication with students detailing the college's vision, targets and expectations.		Constant messages were conveyed to students about the college's expectations around learning and the college's values and what they mean. Regular messages were given to the community about our targets and how we were tracking towards these.	Strengthened use of 'traffic lighting' system to track student progress in whānau with more time given to staff to do so. Staff mentoring 'amber' students with increased communication with parents. Embed the Year 9 Citizenship programme to raise understanding of college values and expectations early in their start at the college.
Embed a PCT Mentor to support teachers new to the profession.		This was very successful with new staff getting very strong PLD on pedagogy	Continue this programme in 2019.
Embed NCEA opportunities at Year 10		Continued review of programmes at all levels and the manner in which these were communicated to students.	Greater feedback to students and families about their child's success and progress in the Year 10 NCEA programme.

Strategic Area 2: Increasing the Effective Use of E-Learning to Enhance Teaching and Learning

Objective:

We will increase the use of ICT to enhance student engagement and academic achievement.

We chose this strategic objective because we understand the importance of the effective use of ICT to enhance teaching and learning.

Targets:

1. Increase the use of e-learning in teaching and learning programmes.
2. Implement PLD programmes to increase the knowledge and effectiveness of teachers in e-learning.
3. Develop the use of BYOD across all Year 9 classes in 2018.
4. Continue to develop the use of a parent portal on KAMAR.

Strategic Area 2: Increasing the Effective Use of E-Learning to enhance Teaching and Learning

Actions (What did we do?)	Outcomes (What happened?)	Reasons for the Variance (Why did it happen?)	Evaluation (Where to Next?)
Ensure all learning environments are conducive to the effective use of ICT	Through N4L, the college is connected to fibre for ultrafast internet access. The college also purchase additional wireless capability and more mobile digital technologies (COWs, tablets). There was also an updating of a variety of computer teases across the college, as well as an increased number of specific technologies (eg. Music, Art, Media Studies, Technology)	Increasing student numbers, the college, being accepted on the N4L programme and diversification of teaching programmes requiring higher specification of IT technologies.	Continue strengthening our network and ICT hardware. Continue embedding a BYOD programme for Year 9 students, which will grow across the school in future years.
Implement PLD programmes to increase the knowledge and effectiveness of teachers using ICT.	A lead ICT group continued as a part of the PLD programme. Staff PLD was provided in the use of technologies in teaching and learning programmes. A new ICT (New Era) Manager was appointed which provided additional strength to existing structures.		Continuation of an ICT pedagogical leader in the college to support staff with their teaching and learning. Targeted PLD programme for staff. Major focus on One Note and 365.
Embed the use of BYOD across all Year 9 classes.	BYOD was implemented in two Year 9 classes successfully. This became our lead group of teachers.		Continue full roll-out across all Year 9 of BYOD programme.
Embed the use of a parent portal on KAMAR.	Portal was established and communicated to parents and whānau.	To increase communication to whānau and allow for greater access to student achievement data.	Increase the use of the Portal for whānau – assist whānau with access to the portal.

Strategic Area 3: Positive Behaviour for Learning (PB4L) School-Wide

Objective:

We will focus on strengthening a positive learning culture of excellence to increase student engagement and achievement by utilising the PB4L school-wide framework.

Targets:

1. Embed a school-wide PB4L plan.
2. Embed the understanding of the OTHC Values.
3. Increased emphasis on students taking responsibility for their own learning.
4. Increased emphasis on students' awareness and thoughtfulness about the impact of their behaviour on others.
5. Students to manage self and have the proper equipment for learning

Strategic Area 3: Positive Behaviour for Learning (PB4L) School-Wide

Actions (What did we do?)	Outcomes (What happened?)	Reasons for the Variance (Why did it happen?)	Evaluation (Where to Next?)
Embed a school-wide PB4L plan.	PB4L embedded in the college with 'STRIVE' cards to reinforce positive behaviour and collegial support system. Reviewed the Behaviour Management Flowchart to be more in-line with PB4L	There was targeted school-wide and departmental PLD which focused on the engagement of students and positive relationships. This included restorative practices.	Continued development of PB4L Schoolwide as a structure to improve attitudes to learning. Review PB4L team and introduce new members.
Embed an understanding of the OTHC Values.	A greater emphasis placed on the college values in verbal and visual communication.	Rather than just knowing the values, there was an increased awareness of what they mean in a variety of contexts. They were highly visible throughout the college and in the college's marketing. These were also linked strongly to PB4L.	Embed the Year 9 Citizenship programme to support making key links to new students transitioning into the college. New posters created and distributed to all classes and families showing values and what they mean.
Increased emphasis on students taking responsibility for their own learning.	Attitudes to Learning Rubrics was embedded at the college and applied to all student reports throughout the year. A greater emphasis placed on the college values in verbal and visual communication.		Continue the emphasis on the attitudes to learning in all school correspondence, as well as in student reports. Embed the Year 9 Citizenship programme to support making these key links to new students transitioning into the college.

Strategic Area 4: Embedding the Maungakiekie Community of Learning (MaCoL)

Objective:

We will focus on embedding the MaCoL and creating strong links across schools to strengthen pedagogy and increase student achievement.

We chose this strategic objective because we understand the importance of the Maungakiekie Community of Learning and the positive impacts it could have for student achievement within our community.

Targets:

1. Review and implement the MaCoL achievement plan.
2. Establish an understanding of MaCoL plan across students, staff and community.

Strategic Area 4: Embedding the Maungakiekie Community of Learning (MaCoL)

Actions (What did we do?)	Outcomes (What happened?)	Reasons for the Variance (Why did it happen?)	Evaluation (Where to Next?)
Work closely with MaCoL Lead Principal and Across School MaCoL leaders.	Regular meetings were held with MaCoL Principals and other members of senior leadership. This allowed for regular communication of progress and planning.	Lead Principal retired during the year and new Lead Principal was appointed to start 2019. This will allow for a review of the direction of the MaCoL and a simplified plan moving forward.	MaCoL leadership developing a new plan with new targets. These targets will be more appropriate to each school and new plans to achieve them will be developed. A major emphasis will be placed on student transitions. A new initiative will be trying to fund a 'Mobile Innovation Hub' for the MaCoL.
Effective and regular communication with students, staff and families about MaCoL progress and achievements.	There was little communication to schools, staff, students and the community about the progress of the MaCoL.	This was not led by the lead Principal.	New lead Principal to re-establish lines of communication.
Regular meetings of MaCoL full school staff.	There were termly meetings of all MaCoL staff in the One Tree Hill College Auditorium for the first 2 terms. These were well attended and focussed on our achievement plan, as well as sharing ideas and spirals of inquiry. There were also regular meetings of MaCoL Board of Trustees.	One of the major findings from these combined meetings were the differences between our education sectors – primary, intermediate and secondary. A greater understanding and appreciation for each sector was gained.	These meetings are planned to continue in 2019, but be more focussed on the need of teachers.



One Tree Hill
COLLEGE

One Tree Hill College

Kiwisport Funding

For the year ended 31 December 2018

Kiwisport is a Government funding initiative to support student in organised sport. In 2018, the school received the total for Kiwisport funding was \$24,679 (excluding GST).

The funding was spent on our ongoing multisport programme, basketball and on coaching seminars.

Signed: _____

Principal: N. COLGAPLAN

Date: 21/1/19

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