

NCEA Absence and Extension Application Form

To be completed by student- please complete one form for each assessment.



One Tree Hill
COLLEGE

<input type="checkbox"/>
<input type="checkbox"/>

Absence from Internal Standard Assessment

Extension Request for Internal Standard Assessment

Name: _____ Whanau Class: _____

ASSESSMENT INFORMATION:

Subject – Year level	Teacher	Unit/Achievement Standard number	Due date

Reason for absence/need for extension

Dates of Absence/Impairment: _____

Attach medical certificate/supporting documentation or email NCEA@onetreehillcollege.school.nz

ABSENCE/EXTENSION INFORMATION (TEACHER/STUDENT):

Teacher discussion regarding ABSENCE/EXTENSION. PLEASE NOTE: <i>THIS IS NOT CONFIRMATION OF APPROVAL.</i>			Teacher signature:
REVISED SUBMISSION DATE:	TIME:	LOCATION:	COMMENT:

Student Signature: _____

Parent Signature: _____

SCHOOL USE ONLY:

Approved Absence:			
Extension granted (date due)	Re-assessment opportunity (date)	Other evidence used	Teacher/Curriculum Leader

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