NCEA Absence and Extension Application Form



Absence from Internal Standard Assessment			One Tree H
Extension Request fo	r Internal Standard Assessn	nent	COLLEGE
To be completed by student- please c	omplete one form for each assessmer	nt	
Name: Whanau Class			lass:
Email contact:			
Reason for absence/need f	or extension:		
Dates of Absence/Impairm ASSESSMENT INFORMATIO	ent: DN:		
Subject – Year level	Teacher	Unit/Achievement Standard number	Due date
Please attach medical cert	ificate/supporting docume	entation	
Student Signature:			
Parent Signature: Please hand/email to Ms Bear	le (NZQA Principal Nominee) e	beale@onetreehillcollege.sc	hool.nz
School use:			[Form Received:]
Approved Absence:			
Extension granted (date due)	Re-assessment opportunity (date)	Other evidence used	Teacher/Curriculum Leader
Notes:			
	Email student/parent:		

421-451 Great South Road, Penrose Auckland 1061, New Zealand PO Box 17471, Greenlane, Auckland 1546 T+64 9 579 5049 F+64 9 579 5047 E office@onetreehillcollege.school.nz www.onetreehillcollege.school.nz