

NCEA Absence and Extension Application Form



One Tree Hill
COLLEGE

- ☐ Absence from Internal Standard Assessment
- ☐ Extension Request for Internal Standard Assessment

To be completed by student- please complete one form for each assessment

Name: _____ Whanau Class: _____

Email contact: _____

Reason for absence/need for extension: _____

Dates of Absence/Impairment: _____

ASSESSMENT INFORMATION:

Subject – Year level	Teacher	Unit/Achievement Standard number	Due date

Please attach medical certificate/supporting documentation

Student Signature: _____

Parent Signature: _____

*Please communicate with your subject teacher and then hand/email this form to Ms Beale (NZQA Principal Nominee)
ebeale@onetreehillcollege.school.nz*

School use:

[Form Received: _____]

Approved Absence:			
Extension granted (date due)	Re-assessment opportunity (date)	Other evidence used	Teacher/Curriculum Leader

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